



## Ideas for Planning a Goodies to Go Event.

- Choose a location such as an office you work at or a school you attend
- Ask permission to host a "Goodies to Go" Event
- Set a week that works for you.
- Choose 4 or 5 items to bake that you can easily produce.
- Invite friends to help you with the baking and distribution
- Print **PRE-ORDER FORM** on paper and distribute them at the office, school or other Gabe's Goodies Location.
- Create Donation Jars to leave out at the event, you can print the **DONATION JAR STICKERS** on sticker paper if you like.
- Set a date at the end of the week to collect the orders (you will have the weekend to bake then!)
- Be sure to wrap all baked goods and store them appropriately!
- Deliver the Goodies on Monday.

Collect up donations, count cash and write a check for the exact amount...please do not send cash. All checks should be written to Gabe's My Heart, Inc.